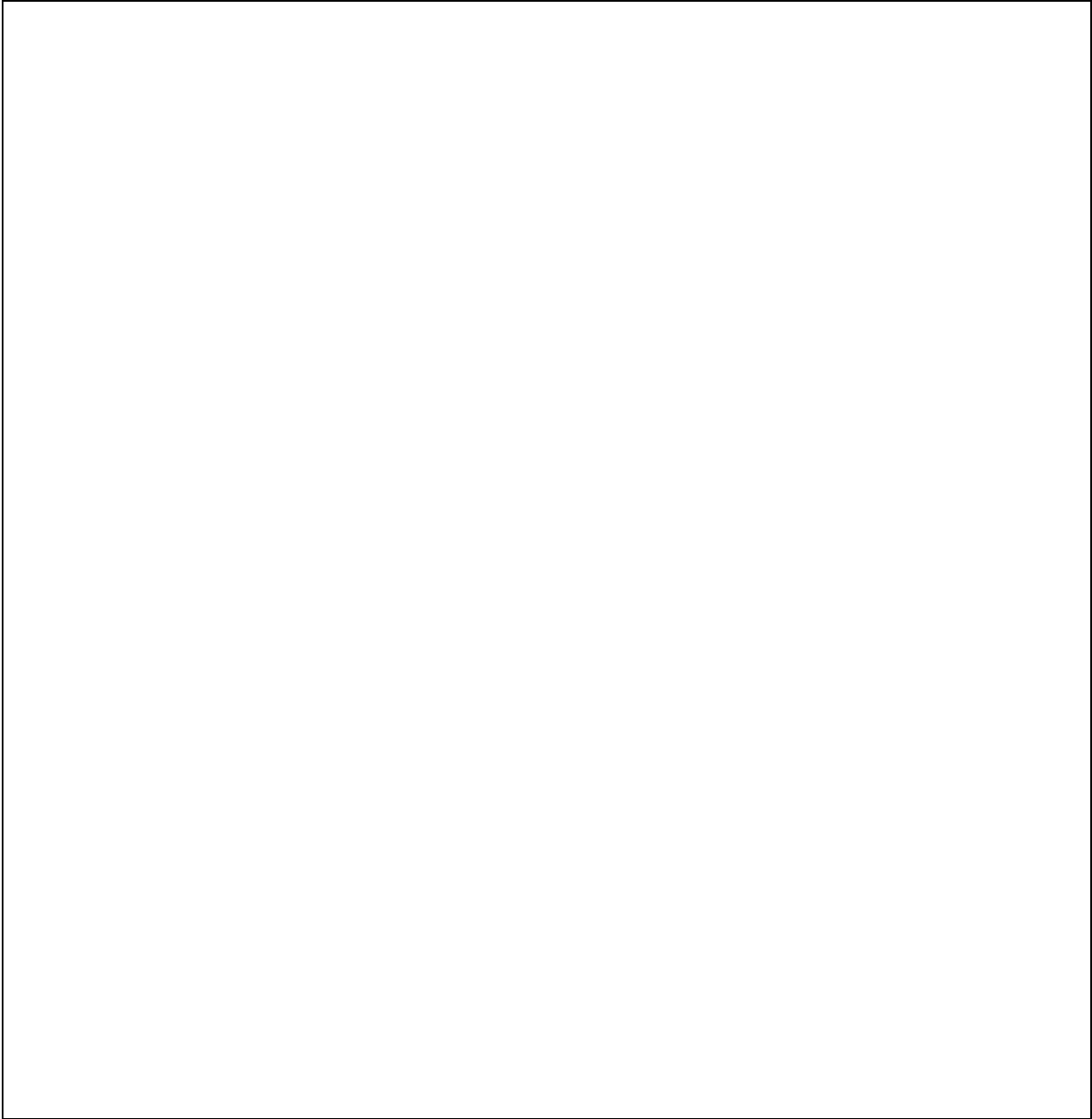


_____ PUBLIC SCHOOL
INITIAL PLAN DATE - _____
REVISION DATES: _____, _____

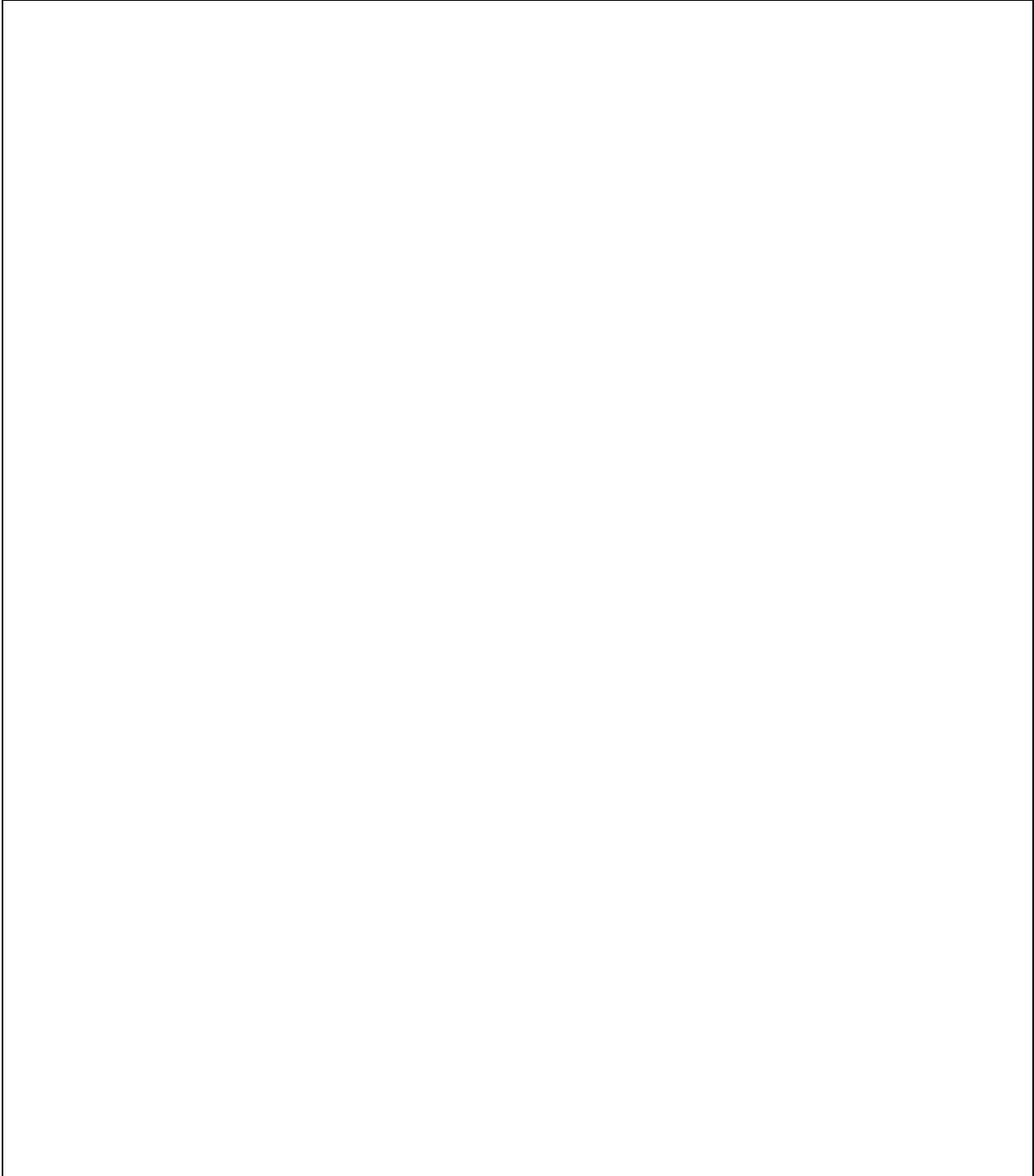
PLAN OF ACTION

1. **Offsite learning instruction and structure:** The District has the following structure in place to ensure off-site learning for students. The District has ensured that continuity plans for educational services can be accessed by all students, regardless of resources available at home. The strategies identified below are, of course, customized to meet the individual needs of each students.

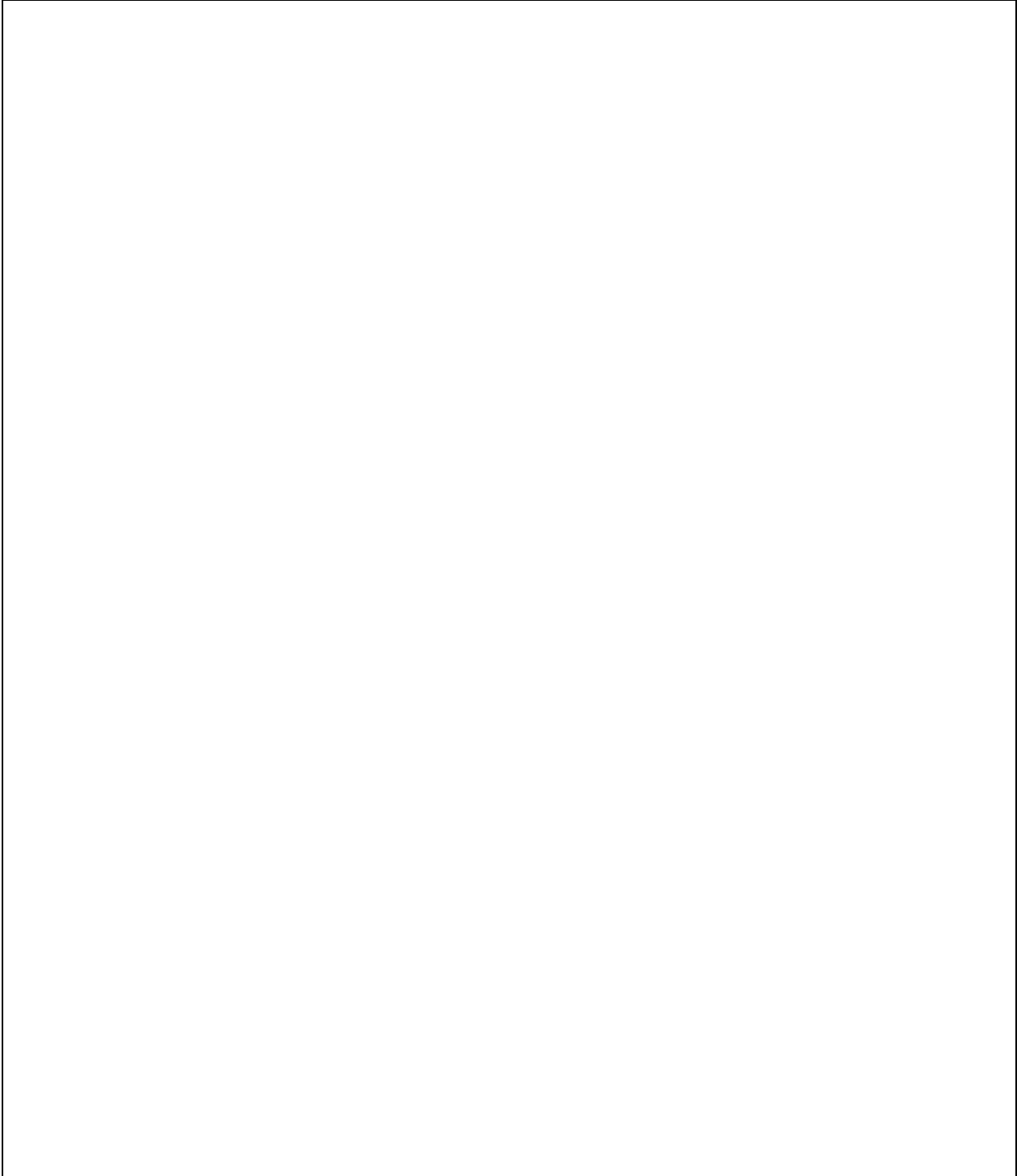
- 2. School meals, consistent with what the District regularly provides: The District has implemented the following strategies to ensure that our students are continuing to receive nutritional meals, the same as if the District was open for pupil instruction.**



3. **Services for students with disability:** The District has implemented the following strategies to ensure that each student who is on an IEP or 504 Plan continue to receive the educational and related services to make progress towards their individual goals. The strategies identified below are customized and differentiated to meet the individual needs of each IDEA and 504 students.



4. **Other services customarily provided to students:** The District has implemented the following strategies to ensure that our students receive service that we provide the same as if pupils were being educated on-site.



CHECKLIST

During the planning and implementation of the District's Plan of Action, we have implemented the following processes/mechanisms to ensure compliance with the Governor's March 19, 2020 Directive, ongoing collaboration with all stakeholders and effective communications with our community, staff, parents and students:

Check all that apply:

_____ On _____, the Board of Trustees made a Declaration of Unforeseen Emergency pursuant to 20-9-801 through 20-9-806, MCA

_____ At a properly noticed meeting, the Board of Trustees reviewed this Plan of Action, engaged in dialogue and deliberation regarding the same, and prior to approving this Plan, the public had an opportunity to provide input regarding the Plan.

_____ Our administrative staff have taken the lead in coordinating meetings with parents, certified and classified staff while maintaining the social-distancing, self-isolation and other guidance of the CDC, the State and local health officials.

_____ Our certified and classified staff participated in the development and implementation of this Plan.

_____ All parents/guardians of our students have been informed of our Plan for the continuity of educational and other services to their children.

_____ We have maintained regular contact with our community during this time of uncertainty to provide our community that we are providing for the needs of students and families and doing our part to minimize the impact of COVID-19 on our community, staff, parents and students.

_____ The District has adopted the Model Policy 3650 Pupil Online Personal Information Protection.

_____ The District has taken measures to ensure that all communications relating to the provision of programs and services for students and families are accessible to individuals with disabilities. This includes ensuring that all messages are available in both audio and visual formats.

_____ The District leadership has reviewed COVID-19 basic information provided by the CDC.

_____ The District has established a point of contact with local and state health authorities to discuss the impact of COVID-19 on their community.

_____ The District has provided students, staff, and parents with COVID-19 fact sheets from the CDC available at <https://www.cdc.gov/coronavirus/2019-ncov/about/share-facts-h.pdf>.

_____ The District has conducted a training for staff and students on common preventative measures for COVID-19 prevention including:

- Washing hands with soap for at least 20 seconds
- Avoiding touching eyes, nose, and mouth
- Covering coughs and sneezes with tissues and throwing away tissues
- Avoiding contact with others when sick

_____ The District has and will continue to comply with FERPA in reference to any student who may be identified as having COVID-19

_____ The District has and will continue to comply with HIPAA Privacy laws in reference to any staff member who may be identified as having COVID-19.

_____ The District has taken safety measures to comply with CDC guidelines on social distancing (6-feet of distance between individuals), limiting large groups of individuals from being together, and provided disinfectant wipes, etc. to regularly sanitize surfaces within the school, including but not limited to: door handles/knobs, restrooms, surfaces and electronic devices shared by staff and others, etc.

_____ The District has adequately equipped maintenance and cleaning staff with personal protective equipment gloves and gowns that are appropriate for the cleaning products used and to minimize having contact with potentially contaminated surfaces.

_____ The District has a cleaning schedule that is updated daily.

_____ The District has educated all staff to recognize the symptoms of COVID-19 in case they become exposed to the virus themselves.

_____ The District has cancelled school sponsored events/travel of students and staff.

_____ The District has a process in place for regular review of and refinement of this Plan to ensure it continues to meet the needs of our students.

_____ The Board of Trustees will review and when necessary approve any updates to this Plan for submission to the Governor's Office.

Board Chair

Date of Adoption by Trustees

Be sure to save this document using your district name. Then click the button to the right. If the button doesn't work for you, email to schoolclosure@mt.gov.